



Thank you for your interest in a position at Browseabout!

Minimum requirements for employment include, but are not limited to:

- Bookseller position: Enthusiasm for books, a knowledge of books/authors, enthusiasm for working with toys in a child-friendly environment
- Café position: Enthusiasm for performing café-related tasks (creating specialty coffee drinks, brewing coffee, following food safety requirements), enthusiasm for working with greeting cards and housewares
- Excellent customer service and interpersonal skills
- Attention to detail
- The ability to stand for an 8-hour shift
- The ability to lift and move 20+ lb. boxes
- The ability to multitask in a fast-paced and sometimes noisy environment
- Excellent computer skills to navigate our point-of-sale system and perform internet searches
- Flexibility in scheduling, as well as availability nights, weekends and holidays
- Ability to work at least 24 hours per week
- Willingness to share the responsibility for general store cleaning: dusting, cleaning restrooms, vacuuming, sweeping, mopping, etc.

If we feel you are a good candidate for a position, we will contact you via phone or email to schedule an interview.

Please sign below to indicate your understanding of these requirements.

Signature _____ Date _____

BROWSEABOUT BOOKS EMPLOYMENT APPLICATION

Date _____

Legal Name _____
Last First MI

Preferred Name _____ Preferred Pronouns _____

Phone Number _____ Email Address _____

Permanent Address _____
Street City State Zip

Summer Address (If applicable) _____
Street City State Zip

What position are you applying for? Bookseller Café Either

Are you interested in full-time or part-time work? Full-time Part-time Either

Are you interested in year-round or summer work? Year-round Summer Either

Start Date _____ End Date (If seasonal) _____

Are you available nights, weekends and holidays? _____

List any scheduling restrictions here _____

Tell us a little about yourself and why you want to work at Browseabout.

Education

	High School	College	Graduate School	Other
Name				
Location				
Field of Study				
Yrs. Completed				
Graduated?				

Employment History (Begin with most recent)

Dates	Employer	Location	Phone	Job Title
Are you currently employed here?	Would you work here again?	If no, why not?	May we contact this employer to verify employment?	What was your favorite part of this job?

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If you have other relevant experience not listed, please list it here.

If applying for a bookseller position, what are the last three books you've read?

1. _____
2. _____
3. _____

If applying for a bookseller position, what are your three favorite books?

1. _____
2. _____
3. _____

What three adjectives would others use to describe you?

1. _____
2. _____
3. _____

What do you consider to be great customer service?

How do you handle conflict? Give an example of how you have dealt with a potentially negative situation.

What is an ideal work environment for you? What conditions do you thrive under? What makes you uncomfortable?

Professional References

Name	Phone or Email	Relationship	Years Acquainted

Is there anything else you would like us to know?

I certify that the answers given herein are true to the best of my knowledge. I authorize investigation of all statements contained within this application as may be necessary in arriving at an employment decision.

Signature _____ Date _____